

# Avoca Central School Board of Education Minutes

**April 20, 2016**

**Type of Meeting:** Regular

**Time:** 7:00 p.m.

**Board Members:**

Brian Patterson	Absent
Karen Dgien	Present
Michael Slayton	Present
Don Lester	Present
Megan Hubbard	Present

**Administration & Others Present:**

Stephen Saxton
Matthew Pflieger
Stephanie Helgeland
Gay Fairbrother
Rosalie Smith

**Community Members Present:** 3

- |          |                       |   |
|----------|-----------------------|---|
| 1516-261 | Call to Order         | The meeting was called to order by the Vice-President at 7:05 p.m.  |
| 1516-262 | Setting the Agenda    | Remove Treasurer Report   |
| 1516-263 | Public Forum          | Gretchen Hubbard discussed the incorrect phone numbers for the school in the phonebooks.  |
| 1516-264 | Principal Reports     | Mr. Pflieger reported on the following: 3-8 Math, ELA testing. Prom, Post Prom May 7, 2016, Heidi Burns coordinator. Next year prom will be at Party Center in Corning. Seniors had great time on senior trip. Art show and chorus concert coming up. End of the year rush with Jr/Sr banquet and graduation. Mrs. Helgeland reported on the following: NYS testing, subs did great job. NYS science 4&8th grade June 1 & 6, 2016. Computer based field testing, 4th grade ELA. Kindergarten registration May 9-10, 2016. Partent/Teacher Conference May 10-11, 2016. Working on scheduling next year and hiring an elementary teacher. |
| 1516-265 | Superintendent Report | Mr. Saxton reported on the following: Water test, no results yet. Exit poll, any question you want added? Technology committee changing over to google platform and 1:1 initiative. Purchased chromebooks with touch screen for all 4-12 grade students and their teachers. Communication to families and procedures will be established. From the parent survey 76% of the households have internet access.  |
| 1516-266 | Budget Presentation   | Mrs. Fairbrother and Mr. Saxton presented the 2016-2017 Budget.   |
| 1516-267 | CSE Recommendations   | Motion by Mr. Lester, seconded by Mrs. Hubbard to to accept the CSE recommendations of the Committee on Special Education for the meetings listed below and approve the authorization of funds to implement the special education programs and services consistent with such recommendations.<br><br>Meeting Dates: 3/15/16, 3/16/16, 3/23/16, 3/29/16, 3/30/16, 3/31/16, 4/7/16, 4/12/16, 4/19/16, 4/20/16.  |
| 1516-268 | Minutes               | Motion by Mrs. Hubbard, seconded by Mr. Lester to accept the minutes from the March 15, 2016 meeting.   |

Motion Carried 4-0

Motion Carried 4-0

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1516-269 Warrants Motion by Mrs. Hubbard, seconded by Mr. Lester to approve the warrants for the period ending March 31, 2016.  
Motion Carried 4-0

1516-270 Ballot for Election to the GST Board of Cooperative Educational Services Motion by Mrs. Hubbard, seconded by Mr. Lester to cast one vote for each vacancy to be filled. There are four (4) three (3) year terms and four (4) candidates.  
Rose Apgar Horseheads CSD  
Neil Bulkley Corning-Painted Post CSD  
Mark Lemmon Waverly CSD  
Gloria Moss Elmira Heights CSD

BE IT RESOLVED that the Avoca Central School District Board of Education cast one ballot for each of the candidates for membership on the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services.  
Motion Carried 4-0

1516-271 State Environmental Quality Review (SEQR) – Type II Resolution Motion by Mrs. Hubbard, seconded by Mr. Lester to approve the following resolution:

**Reconstruction to Avoca Central School  
Avoca Central School District  
Avoca, New York, Steuben County**

**Whereas:** The Board of Education of the Avoca Central School District is considering proposed renovations to the Avoca Central School, to include: Flooring replacement, rescue ladder, masonry work, and replace exterior doors.

**Whereas:** the Board has received and reviewed the proposed scope of the Project and has determined that it complies with one or more of the following criteria for a Type II action set forth in 6 NYCRR Part 617.5 - State Environmental Quality Review (SEQRA):

1. maintenance or repairs involving no substantial changes to an existing structure or facility, or
2. replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading a building to meet building or fire codes, or
3. expansion of an existing school facility by less than 10,000 square feet.

**Now Therefore Be It Resolved:** the Board hereby determines in accordance with 6 NYCRR Part 617.5 that the Project is a Type II action for the purpose of SEQRA review, which will not have a significant impact on the environment and hence is not subject to review under 6 NYCRR Part 617.5.

Motion Carried 4-0

- 1516-272 2015-2016 School Calendar Date Change for Students Motion by Mrs. Hubbard, seconded by Mr. Lester to approve the following change to the 2015-2016 School Calendar: Last day for students in PreK - 6 grade will be Wednesday, June 22, 2016 Early Dismissal at 11:00 a.m.  
Motion Carried 4-0
- 1516-273 District Goals Motion by Mrs. Hubbard, seconded by Mr. Lester to approve the 2016-2017 District Goals.  
Motion Carried 3-1 No (Mr. Slayton)
- 1516-274 Disposal of Obsolete District Property Motion by Mrs. Hubbard, seconded by Mr. Lester to declare the following as obsolete and approve the disposal of the obsolete property to be sold through an online auction or discarded by the best means possible.  
Smartboards, projectors  
Motion Carried 4-0
- 1516-275 2016-2017 Budget Motion by Mr. Lester, seconded by Mrs. Hubbard to approve the 2016-2017 Budget in the amount of \$12,553,106.00 and approve the 2016-2017 Property Tax Report Card.  
Motion Carried 4-0
- 1516-276 2016-2017 BOCES Administrative Budget Motion by Mrs. Hubbard, seconded by Mr. Lester to approve the BOCES Administrative Budget  
BE IT RESOLVED that the Avoca Central School District Board of Education approve the 2016-2017 Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Administrative Budget in the amount of \$7,486,336.  
Motion Carried 3-1 No (Mr. Slayton)
- 1516-277 Resolution for All Cafeteria Supply Bids Motion by Mrs. Hubbard, seconded by Mr. Slayton to approve the Resolution for All Cafeteria Supply Bids.

**RESOLUTION FOR ALL CAFETERIA SUPPLY BIDS  
SCHOOL YEAR 2016-2017 incl. Milk, Ice Cream and Bread  
for following year**

**WHEREAS**, It is a plan of a number of public school districts in the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, Cafeteria Supplies including the following items on the following dates:

**Meat and Grocery** – July 6, 2016, November 16, 2016, Feb 22, 2017, and Feb 22, 2017 for summer prime vendor award.

**Equipment** – February 15, 2017

**Produce** – weekly throughout the school year

**Paper** – July 6, 2016, November 16, 2016, March 22, 2017

**Ice Cream** – May 10, [DK1] 2017

**Milk** – May 10, 2017

**Bread** – June 7, 2017 for the 17-18 School Year

**WHEREAS,** The School District named below is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,** The School District named below wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications and reporting the results to the schools; therefore;

**BE IT RESOLVED,** That the Board of Education of the School District listed below hereby appoints the GST BOCES to represent it in all matters relating above, and

**BE IT FURTHER RESOLVED,** That the Board of Education of the School District listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,** That the Board of Education of the School District listed below agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

Motion Carried 4-0

1516-278 Resolution for WFL  
BOCES Cooperative  
Natural Gas Bid

Motion by Mrs. Hubbard, seconded by Mr. Lester to approve the Resolution to participate in a Natural Gas Cooperative Bid coordinated by WFL BOCES.

Motion Carried 4-0

1516-279 Substitutes

<u>Motion by</u>	<u>Seconded by</u>	<u>Name</u>	<u>Area</u>	<u>Motion</u>
Mr. Lester	Mrs. Hubbard	Shaymis Quinlin	Non-Certified	Carried 4-0
Mr. Lester	Mr. Slayton	Rebecca Schubmehl	Non-Certified	Carried 4-0
Mr. Lester	Mrs. Hubbard	Debra Wakefield	Non-Certified	Carried 4-0
Mrs. Hubbard	Mr. Lester	Joshua Whiteman	Non-Certified	Carried 4-0

1516-280 Resignation Tammy  
Olmsted, Food Service  
Helper

Motion by Mr. Lester, seconded by Mrs. Hubbard to accept the resignation of Tammy Olmsted, Food Service Helper effective April 22, 2016.

Motion Carried 4-0

1516-281 Abolishment of Food  
Service Helper Position

Motion by Mrs. Hubbard, seconded by Mr. Lester to abolish one (1) Food Service Helper position.

- Motion Carried 4-0
- 1516-282 Increase in Hours, Food Service Helper Fonda Gardiner  
Motion by Mrs. Hubbard, seconded by Mr. Lester to approve the increase in hours for Fonda Gardiner, Food Service Helper from 3 hours to 3.75 hours per day.  
Motion Carried 4-0
- 1516-283 Resignation Nevin Benedict, Bus Driver  
Motion by Mr. Lester, seconded by Mrs. Hubbard to accept the resignation of Nevin Benedict, Bus Driver effective April 15, 2016.  
Motion Carried 4-0
- 1516-284 Appoint Terry vonHagn, Bus Driver  
Motion by Mr. Lester, seconded by Mrs. Hubbard to appoint Terry vonHagn, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law, to the position of Bus Driver effective April 21, 2016.  
Position: Bus Driver  
Effective: April 21, 2016  
Probationary Period: April 21, 2016 to October 20, 2016  
Salary 2015-2016: \$14.77/Hour  
Motion Carried 4-0
- 1516-285 Appoint Michael Abbott, Bus Driver  
Motion by Mrs. Hubbard, seconded by Mr. Lester to appoint Michael Abbott, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law, to the position of Bus Driver effective April 21, 2016.  
Position: Bus Driver  
Effective: April 21, 2016  
Probationary Period: April 21, 2016 to October 20, 2016  
Salary 2015-2016: \$14.77/Hour  
Motion Carried 4-0
- 1516-286 Leave Without Pay James Baker  
Motion by Mrs. Hubbard, seconded by Mr. Lester to approve Leave Without Pay for James Baker for a half day on March 15, 2016.  
Motion Carried 4-0
- 1516-287 Leave Without Pay Fonda Gardiner  
Motion by Mr. Lester, seconded by Mrs. Hubbard to approve Leave Without Pay for Fonda Gardiner for April 4, 2016.  
Motion Carried 4-0
- 1516-288 Executive Session  
Motion by Mrs. Hubbard, seconded by Mr. Lester to enter into Executive Session at 8:22 for particular personnel and the Superintendent's evaluation.  
Motion Carried 4-0
- 1516-289 Regular Session  
Motion by Mr. Lester, seconded by Mrs. Hubbard to return to regular session at 10:25 p.m.  
Motion Carried 4-0
- 1516-290 Adjourn  
Motion by Mr. Lester, seconded by Mrs. Hubbard to adjourn the meeting at 10:25 p.m.  
Motion Carried 4-0

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Rosalie Smith, District Clerk